

**PIERCE COUNTY HOUSING AUTHORITY  
BOARD OF COMMISSIONERS REGULAR MEETING  
Wednesday, November 25, 2020 3:30 p.m.  
BUILDING "B", 603 SOUTH POLK STREET  
TACOMA WA 98444**

**AGENDA**

1. ROLL CALL
2. PUBLIC COMMENT – FIVE (5) MINUTES PER SPEAKER
3. CONSIDER A MOTION APPROVING TODAY’S AGENDA
4. CONSIDER A MOTION APPROVING THE MINUTES FOR THE REGULAR BOARD MEETING HELD ON October 28, 2020.
5. CONSIDER A MOTION RATIFYING THE PAYMENT OF CASH DISBURSEMENTS. CONSIDER A MOTION RATIFYING THE PAYMENT OF CASH DISBURSEMENTS FOR October 2020
6. CONSIDER A MOTION APPROVING FINANCIAL REPORTING, ANALYSIS AND CLOSE OUT POLICY AND PROCEDURES
7. CONSIDER A MOTION APPROVING A PROCEDURE FOR ADDRESSING RESTRICTED NET POSITION AND UNRESTRICTED NET POSITION RECONCILIATION IN FINANCIAL DATA SYSTEMS AND VOUCHER MANAGEMENT SYSTEMS.
8. CONSIDER A MOTION APPROVING A PROCEDURE FOR RECONCILIATION BETWEEN THE VOUCHER MANAGEMENT SYSTEM AND THE GENERAL LEDGER
9. REPORTS
  - a. INTRODUCTION OF STAFF
  - b. INTERIM EXECUTIVE DIRECTOR
  - c. SECTION 8
  - d. MAINTENANCE
  - e. FINANCE
  - f. CONTRACTS AND PROCUREMENT
  - g. REPORTS OF COMMITTEES

**10. COMMISSIONER’S CORNER**

**11. EXECUTIVE SESSION**

The Board may hold an executive session for purposes allowed under the Open Public Meetings Act. Legal purposes include: to consider acquisition or sale of real estate; to review negotiations of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment; to review the performance of a public employee; and to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation. Before convening in executive session, the Board Chair will publicly announce the purpose for the executive session and the time when the executive session is expected to conclude.

Under RCW 42.30.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.

**12. ADJOURNMENT**

The Pierce County Housing Authority Board of Commissioner will hold its meetings to ensure essential Housing Authority functions continue, however due to Governor Inslee’s [Emergency Proclamation 20-25 Stay Home – Stay Healthy](#) issued on March 23, 2020, in-person attendance by members of the public is NOT permitted at this time.

During this public health emergency, we will only accept public comment at [Director@pchawa.org](mailto:Director@pchawa.org). Submit public comments any time before the Board of Commissioner’s meeting adjourns. All written comments will be part of the record. If you make public comments before noon on