



Address: 603 Polk Street South Bldg A., Tacoma, WA 98444
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NOTICE OF PORTABILITY

What is Portability?

It is the ability of a family to move from Pierce County Housing Authority’s (PCHA’s) jurisdiction to another Housing Authority’s jurisdiction.

General Provisions:

Families may move anywhere in the United States into the jurisdiction of another Housing Authority that administers a Section 8 Housing Choice Voucher program.

Restrictions:

- Families must lease-up within PCHA’s jurisdiction for twelve (12) months; if they did not already have a domicile (legal residence) in the initial Housing Authority’s jurisdiction when they applied. (“Domicile” does not include transient residences, such as a short-term motel stay.)
- Families may move under portability only **ONCE** during any twelve (12) month period.
- Families must be income-eligible for the areas to which the family is moving.
- Families will not be allowed to move outside of PCHA’s jurisdiction if they have an active Debt Repayment Agreement.

To Request Portability

Please contact Pierce County Housing Authority at (253) 620-5400 for any questions regarding portability or fill out the attached page – Part 1 and return to your Housing Specialist for approval.

I HAVE READ THE ABOVE AND UNDERSTAND THAT I MAY MOVE UNDER PORTABILITY SUBJECT TO FEDERAL REGULATIONS AND PCHA POLICY

Signature of Head of Household

Date

FAMILY REQUEST FOR PORTABILITY

To be completed by the Family:

HOH Name (please print): _____ SSN: _____
Current Unit Address: _____
_____ City State Zip Code

Current Contact Information:

Telephone Number: _____ Cellphone or message number: _____
Email Address: _____
Requested Move out Date : _____
Reason for Portability: _____

Have you provided proper notice to your landlord: Yes / No

New Housing Authority Information:

Name of Housing Authority you wish to Port to: _____
Mailing Address: _____
_____ City State Zip Code
Contact: _____
Phone Number: _____
Fax Number: _____
Email Address: _____
Have you already selected a new unit in this jurisdiction: Yes / No if yes, please list address:

To be completed by PCHA:

The above referenced Portability Request has been

- Approved
- Denied

The Housing Authority is currently

- Absorbing
- Billing

In Pierce County the above referenced Family is eligible for a _____ bedroom voucher and the
The Current Payment Standard for this Family in their new jurisdiction is : _____

Staff Approval: _____ date: _____